

DESCRIPTION OF CHARGE	GL ACCOUNT CODE	UNIT	2025-26 CHARGE (£)	NOTES
BUILDING AND PLANNING RECORDS SEARCH				
Domestic development enquiries	40001 9356	Per hour	£70.00	Relating to all chargeable enquiries not mentioned below; for example, Permitted Development right check, lawful use check, and planning permission check.
Commercial development enquiries	40001 9356	Per hour	£110.00	Relating to all chargeable enquiries not mentioned below; for example, Permitted Development right check, lawful use check, and planning permission check.
Section 106 and / or Tree Preservation Order document request and / or document enquiry.	40001 9356	Per hour	£70.00	Relating to S106 and / or TPO documentation requests or checks associated to S106 documentation; for example checking whether S106 obligations have been complied with.
TPO or Conservation Area Enquiry (i.e. is my property is a Conservation Area or do I have trees subject to a Tree Preservation Order).	40001 9356	Each enquiry	£25.00	Only charged if information can be obtained by customer without LA assistance.
PRE APPLICATION CHARGES				
HOUSEHOLDER, COMMERCIAL AND CHANGES OF USE ENQUIRIES				
Written Householder Advice – small scale extensions to one house or a single flat; small scale development within the curtilage of the property. Does not include a site visit or meeting.	40001 9395	Each enquiry	£200.00	Please note that if heritage and / or arboricultural advice is required an additional £60 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Small scale development advice (commercial) - small scale extensions / alterations to commercial or similar premises, below 100 m2. Does not include a site visit or meeting.	40001 9395	Each enquiry	£225.00	Please note that if heritage and / or arboricultural advice is required an additional £60 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Small to Medium scale development advice (commercial) - small to medium scale extensions / alterations to commercial or similar premises, between 100 and 499 m2. Does not include a site visit or meeting.	40001 9395	Each enquiry	£350.00	Please note that if heritage and / or arboricultural advice is required an additional £60 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Medium scale development advice (commercial) - medium scale extensions / alterations to commercial or similar premises, between 500 and 999 m2.	40001 9395	Each enquiry	£1,000.00	Please note that if heritage and / or arboricultural advice is required an additional £100 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Larger scale development advice (commercial) - larger scale extensions / alterations to commercial or similar premises, over 1,000 m2.	40001 9395	Each enquiry	£2,200.00	Please note that if heritage and / or arboricultural advice is required an additional £100 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Advertising related advice - relates to all advertising proposals	40001 9395	Each enquiry	£400.00	Please note that if heritage and / or arboricultural advice is required an additional £60 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Changes of use not relating to residential development or commercial floorspace increase.	40001 9395	Each enquiry	£500.00	Please note that if heritage and / or arboricultural advice is required an additional £60 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Telecommunications equipment / apparatus	40001 9395	Each enquiry	£500.00	Please note that if heritage and / or arboricultural advice is required an additional £60 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
NEW RESIDENTIAL UNIT ENQUIRIES				
1-3 new dwellings	40001 9395	Each enquiry	£600.00	Please note that if heritage and / or arboricultural advice is required an additional £100 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
4-9 new dwellings	40001 9395	Each enquiry	£1,100.00	Please note that if heritage and / or arboricultural advice is required an additional £100 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
10-49 new dwellings	40001 9395	Each enquiry	£2,250.00	Please note that if heritage and / or arboricultural advice is required an additional £150 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
50-199 new dwellings	40001 9395	Each enquiry	£3,500.00	Please note that if heritage and / or arboricultural advice is required an additional £200 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
200-399 new dwellings	40001 9395	Each enquiry	£5,000.00	Please note that if heritage and / or arboricultural advice is required an additional £250 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
400-799 new dwellings	40001 9395	Each enquiry	£6,500.00	Please note that if heritage and / or arboricultural advice is required an additional £300 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
800 or more dwellings	40002 9395	Each enquiry	£9,000.00	Please note that if heritage and / or arboricultural advice is required an additional £300 charge will apply for each discipline. Does not include a site visit or meeting. Additional charges will apply if required.
Site visit / applicant meeting (additional fee) relating to any planning related enquiry.	40001 9395	Each site visit or meeting	£300.00	This fee is to be charged for each site visit and / or meeting for any planning related enquiry. If heritage or arboricultural advice is required, an additional £60 per discipline will be charged. Multiple site visits and / or meetings will incur multiple fees.
Local Plan related meeting (additional fee) relating to any local planning related enquiry.	40101 9201	Each site visit or meeting	£300.00	This fee is to be charged for each meeting for any local planning related enquiry. If heritage or arboricultural advice is required, an additional £60 per discipline will be charged. Multiple meetings will incur multiple fees.