

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	2025-26 £
6	CEMETERIES The Cemeteries are open for interments from 9:30am to 3.45pm (2.30pm on Fridays); the latest time that an interment can be booked is 3.15pm (Monday to Thursday) and 2.00pm (Friday). For bookings outside of these hours the interment fee will be doubled. 6.1 PURCHASE OF GRAVE AND EXCLUSIVE RIGHT OF BURIAL (a) Resident i) Adult grave (a single grave for two coffin burials and up to six ash caskets; includes application fee for memorial not exceeding 2' 6" (750mm). Children's grave (a single grave for one coffin burial in the children's section of Oadby Cemetery or Wigston Cemetery for a child up to and including 12 years of age; includes application fee for memorial not exceeding 2' 6" (750mm). ii) Cemetery for a child up to and including 12 years of age; includes application fee for memorial not exceeding 2' 6" (750mm). iii) Cremated remains plot in the Garden of Remembrance at Oadby Cemetery or Wigston Cemetery (a single plot for two caskets; includes application fee for memorial not exceeding 2' 6" (750mm). (b) Non Resident The above charges are trebled in the case of a Non Resident of the Borough of Oadby and Wigston (c) The fees above include the issue of the Deed of Grant of Burial which is given for a period of 100 years i) To extend the exclusive right of burial in a grave previously purchased for a further 50 years. NOTES: The allocation of grave spaces for interment and exclusive rights of burial at both the cemeteries will be made available only in rotation. Purchase of burial or cremation plots in advance is not permitted at Oadby Cemetery Purchase of burial plots or cremation plots in Wigston Cemetery is limited to a maximum of 2 per applicant 6.2 INTERMENT - IN A PRIVATE OR COMMON GRAVE For Interment in a Grave :- (a) Resident i) A child whose age at the time of death did not exceed one month. ii) A child whose age at the time of death exceeded one month but did not exceed 12 years. iii) A person whose age at the time of death exceeded 12 years. iv) For the interment of cremated remains in a grave or vault. v) A scattering of Ashes (b) Non Resident The above charges are double in the case of a non resident of the Borough of Oadby and Wigston. (c) Additional charge for burial with less than 48 hours notice or cremated remains with less than 24 hours notice over and above charges at i) ii) iii) and iv) for residents and non residents. NOTE: The above charges include the digging of a grave where appropriate 6.4 WALLED GRAVES AND VAULTS (a) For the right to construct a walled grave or vault:- i) 9ft x 9ft ii) 9ft x 4ft 6.5 MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS (a) For the right to erect or place on a grave or vault subject to approval of the Council; A headstone or memorial tablet, vase and base i) not exceeding 1ft in height (300mm) ii) exceeding 1ft but not exceeding 2ft 6in. (300mm to 750mm) iii) exceeding 2ft 6in (over 750mm) (but see NOTES below) (b) Kerbstone, Borderstone or Flatstone enclosing or over a grave (but see NOTES below) (c) For the right to place an inscribed plaque on the memorial at the Garden of Remembrance at Oadby Cemetery. i) Not Exceeding 6ins x 4ins (150mm x 100mm) ii) Exceeding 6ins x 4ins (150mm x 100mm) (d) For each inscription after the first inscription (e) Replacement of existing memorial - administration fee NOTES: Kerb edgings, headstones and memorials exceeding 2'6" (750mm) are not allowed in the Gardens of Remembrance and if installed will be removed. An additional inscription is defined as an action taken after the erection of the monument. Fees are to be enclosed with all applications 6.6 MISCELLANEOUS (a) Transfer of Grave Ownership (b) For Searches of registers, copies and extracts therefrom:			
		E	20102 9200	1,166.00
		E	20102 9200	324.00
		E	20102 9200	596.00
		E	20102 9200	233.00
		E	20102 9200	194.00
		E	20102 9200	674.00
		E	20102 9200	233.00
		E	20102 9200	104.00
		E	20102 9200	311.00
		E	20102 9200	1,556.00
		E	20102 9200	1,258.00
		I	20102 9200	104.00
		I	20102 9200	143.00
		I	20102 9200	272.00
		I	20102 9200	311.00
		I	20102 9200	91.00
		I	20102 9200	130.00
		I	20102 9200	78.00
		I	20102 9200	78.00
		N	20102 9200	78.00

(i)	Search of registers by Council staff - per hour or part hour	N	20102 9200	39.00
	Search of registers - in person - per hour or part hour	N	20102 9200	39.00
(ii)	Certificated copies of entry	N	20102 9200	39.00
(c)	Notice of Interment Forms			
(d)	Use of the Chapel at Wigston Cemetery - per funeral	I	20102 9200	213.00
(e)	Purchase and planting of memorial trees - Donation	I	20102 9200	285.00
(f)	Donation towards a memorial seat (provided and installed by Council)	I	20102 9200	998.00
(g)	Exhumation (where requested by Deed Holder - subject to the required statutory approvals) - burial plot	E	20102 9200	1,011.00
(h)	Exhumation (where requested by Deed Holder - subject to the required statutory approvals) - casket plot	E	20102 9200	350.00
* DEFINITION OF THE TERM RESIDENT *				
For Purchase of Grant of Right of Burial a RESIDENT is defined as:				
A person who, at the time of applying, has a permanent home address within the Borough				
For Interments a RESIDENT is defined as:				
i)	A person who had resided at a private address within the Borough for 5 consecutive years immediately preceding the date of death OR			
ii)	A person who had at the time of death, resided in a residential or nursing home (or similar establishment) outside of the Borough for 3 years or less but had resided at an address within the Borough for the 5 consecutive years (or more) immediately preceding moving to the residential or nursing home OR			
iii)	A person who had resided within the Borough for 5 consecutive years (or more) but had within the 6 months immediately preceding the date of death moved from the Borough.			

VAT Key

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity
- Z Zero-rated VAT