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| Applicants Details: |
| Contact name: |  |
| Contact address inc postcode: |  |
| Name of business/Organisation: |  |
| Business address (if different to above): |  |
| Contact telephone number: |  |
| Contact email address: |  |
| Website: |  |
| Nature of business: |  |
| **Site interested in – please tick option below** |
| Willow Park  |  |
| East Street Car Park Oadby |  |
| Junction Road Wigston  |  |

|  |  |
| --- | --- |
| Additional Questions: |  |
| Rental/lease term length preference  |  |
| What is your proposal (brief outline and description of work) e.g. public toilets, café |  |
| How do you propose to carry out the work (contractor, self, other)  |  |
| How would you fund the work? (grant if available, self-fund, Council support/borrowing)  |  |
| Hours of Operation?What sort of hours would you operate and on which days? |  |
| Estimated timetable for opening/completion  |  |
| Do you already have a connection to the Oadby and Wigston area? |  |
| Do you already have relevant experience relating to your proposal? If so please can you provide evidence of this   |  |
| Additional comments  |  |

Please note that any planning permissions, approvals or consents are the responsibility of the business and need to be acquired from Oadby and Wigston Borough Council (“the Council”) as the Local Planning Authority prior to the approval of any separate decision by the Council.

# Declaration

I / We hereby declare that I / we have read the terms and conditions and declare that the information given within this application form and any supporting material is correct to the best of my / our knowledge. I authorise Oadby and Wigston Borough Council to make any inquiries it considers necessary for the assessment of the application.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please return paper copy of this this form accompanied by all relevant paperwork to Jon Wells at below address:

Oadby and Wigston Borough Council,

Council Offices

Washbrook Lane, Oadby, Leicester, LE2 5JJ.

Or

**Email your completed form to Jon Wells, Project Lead at:** **jon.wells@oadby-wigston.gov.uk**

Please note the deadline for return is **1 September 2023**

“The data provided within this form will be used for the purpose of this request and we will not use the data for any other purpose. We may, where necessary, share your data with another department or with a third party organisation for the purpose of providing you with the service that has been requested. Full details of to whom and to where we may send data can be found on our website at: [www.oadby-wigston.gov.uk/pages/privacy](http://www.oadby-wigston.gov.uk/pages/privacy).”