

# Agenda Item 4

**MINUTES OF THE MEETING OF THE SERVICE DELIVERY COMMITTEE HELD AT CIVIC SUITE 2, BROCKS HILL COUNCIL OFFICES, WASHBROOK LANE, OADBY, LEICESTER, LE2 5JJ ON TUESDAY, 28 NOVEMBER 2023 COMMENCING AT 7.00 PM**

## **PRESENT**

G A Boulter                      Chair  
F S Broadley                      Vice-Chair



**Meeting ID: 2563**

## **COUNCILLORS**

R H Adams  
N Alam  
S S Athwal  
L A Bentley  
J K Chohan  
H E Darling  
F S Ghattoraya  
C S Gore  
S Z Haq  
J Kaufman  
K J Loydall  
C J R Martin

## **OFFICERS IN ATTENDANCE**

S J Ball                      Legal & Democratic Services Manager / Deputy Monitoring Officer  
B Bull                      Head of Finance / Section 151 Officer  
C Eyre                      Housing Manager  
D M Gill                      Head of Law & Democracy / Monitoring Officer  
T Hatton                      Head of Customer Service & Transformation  
R Helliwell                      Communications and Marketing Manager  
A Hunt                      Democratic & Electoral Services Officer  
S Khan                      Interim Strategic Director  
A Thorpe                      Head of Built Environment

## **16. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor L M Broadley.

## **17. APPOINTMENT OF SUBSTITUTES**

None.

## **18. DECLARATIONS OF INTEREST**

Councillor C S Gore declared a non-pecuniary interest with regard to item 7 of the agenda, insofar as he has an allotment.

## **19. MINUTES OF THE PREVIOUS MEETING**

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The minutes of the previous meeting held on 05 September 2023 be taken as read, confirmed and approved.**

**20. ACTION LIST ARISING FROM THE PREVIOUS MEETING**

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The action list from the previous meeting held on 05 September 2023 be noted.**

**21. PETITIONS AND DEPUTATIONS**

None.

**22. CORPORATE PERFORMANCE UPDATE (Q2 2023/24)**

The Committee gave consideration to the report and appendices (as set out on pages 8 – 70 of the agenda reports pack), which asked it to note the update on the progress made during Quarter 2 of the 2023/24 Financial Year towards achieving the priorities of the Oadby and Wigston Borough Council's Strategic Objectives, as agreed in the Corporate Plan 2019 - 2024.

By general affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The content of the report and appendices be noted.**

**23. COMMUNICATION STRATEGY ACTION PLAN UPDATE (PRESENTATION)**

The Committee gave consideration to the presentation and appendix (as set out on pages 71 - 89 of the agenda pack) delivered by the Marketing & Communications Manager, which asked it to note the Council's Communication Strategy Action Plan Update.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The content of the presentation and appendix be noted.**

**24. PROVISION OF TEMPORARY ACCOMMODATION TO MEET THE NEEDS OF HOMELESS HOUSEHOLDS**

The Committee gave consideration to the report and appendix (as set out on pages 90 - 96 of the agenda pack) which updated the Committee on the issues that drive the provision and management of Temporary Accommodation.

By affirmation of the meeting, it was

**UNANIMOUSLY RESOLVED THAT:**

**The content of the report be noted.**

**THE MEETING CLOSED AT 8.07 pm**