



# Sales, Fees and Charges

2024-25

Oadby & Wigston | Our borough -  
the place to be

**DEVELOPMENT CONTROL COMMITTEE**

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
<b>1</b>	<b>BUILDING CONTROL &amp; PLANNING - COMMON CHARGES</b>					
	<b>1.1 PLANNING AND BUILDING CONTROL FEES</b>					
(a)	Statutory Charge set by Central Government and Local Authorities					<b>X</b>
	<b>1.2 BUILDING AND PLANNING RECORDS SEARCH</b>					
(a)	Domestic development enquiries	N	40001 9356	Each enquiry	60.00	
(b)	Commercial development enquiries	N	40001 9356	Each enquiry	95.00	
	Section 106 and / or Tree Preservation Order document request and / or document enquiry.	N	40001 9356	Per hour	60.00	
	Tree Preservation Order or Conservation Area Enquiry (i.e. is my property is a Conservation Area or do I have trees subject to a Tree Preservation Order).	N	40001 9356	Each enquiry	20.00	
	<b>1.3 COPY OF PLANS, DOCUMENTS &amp; DECISIONS**</b>					
	If the total charge (at the rates below) does not exceed £3.00 then no charge will made to provide the requested copies.					
(a)	A4 size (black and white) per sheet*	N	40001 9206	Each	3.00	
(b)	A4 size (colour) per sheet*	N	40001 9206	Each	3.00	
(c)	A3 size (black and white) per sheet*	N	40001 9206	Each	3.00	
(d)	A3 size (colour) per sheet*	N	40001 9206	Each	3.00	
(e)	A2 size per sheet	N	40001 9206	Each	10.00	
(f)	A1 per sheet	N	40001 9206	Each	10.00	
(g)	A0 per sheet	N	40001 9206	Each	10.00	
	<b>1.4 PRE APPLICATION CHARGES</b>					
	Written Householder Advice – small scale extensions to one house or a single flat; small scale development within the curtilage of the property. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	130.00	
	Written Householder Advice (where heritage or arboricultural advice is required) – small scale extensions to one house or a single flat; small scale development within the curtilage of the property. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	180.00	
	Small scale development advice (commercial) - Small scale extensions / alterations to commercial or similar premises, below 100 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	205.00	

		Small scale development advice (commercial) (where heritage or arboricultural advice is required) - Small scale extensions / alterations to commercial or similar premises, below 100 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	255.00	
		Small to Medium scale development advice (commercial) - small to medium scale extensions / alterations to commercial or similar premises, between 100 and 500 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	320.00	
		Small to Medium scale development advice (commercial) (where heritage or arboricultural advice is required) - small to medium scale extensions / alterations to commercial or similar premises, between 100 and 500 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	370.00	
		Medium scale development advice (commercial) - medium scale extensions / alterations to commercial or similar premises, between 500 and 999 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	900.00	
		Medium scale development advice (commercial) (where heritage or arboricultural advice is required) - medium scale extensions / alterations to commercial or similar premises, between 500 and 999 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	1,000.00	
		Larger scale development advice (commercial) - larger scale extensions / alterations to commercial or similar premises, over 1,000 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	2,000.00	
		Larger scale development advice (commercial) (where heritage or arboricultural advice is required) - larger scale extensions / alterations to commercial or similar premises, over 1,000 m2. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	2,100.00	
		Advertising related advice - relates to all advertising proposals. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	300.00	
		Changes of use not relating to residential development or commercial floorspace. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	300.00	
		Telecommunications equipment and apparatus advice. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	300.00	
	(a)	New Residential Unit Enquiries (including if permission is required)					
		1-3 new dwellings. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	500.00	
		1- 3 new dwellings (where heritage or arboricultural advice is required)	N	40001 9395	Each enquiry	600.00	
		4-9 new dwellings. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	1,000.00	
		4-9 new dwellings (where heritage or arboricultural advice is required). Does not include a site visit or meeting.	N	40001 9395	Each enquiry	1,100.00	
		10-49 new dwellings. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	2,000.00	

		10-49 new dwellings (where heritage or arboricultural advice is required). Does not include a site visit or meeting.	N	40001 9395	Each enquiry	2,100.00	
		50-199 new dwellings. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	3,200.00	
		50-199 new dwellings (where heritage or arboricultural advice is required). Does not include a site visit or meeting.	N	40001 9395	Each enquiry	3,400.00	
		200-399 new dwellings. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	4,500.00	
		200-399 new dwellings (where heritage or arboricultural advice is required). Does not include a site visit or meeting.	N	40001 9395	Each enquiry	4,700.00	
		400 or more new dwellings. Does not include a site visit or meeting.	N	40001 9395	Each enquiry	5,500.00	

		400 or more new dwellings (where heritage or arboricultural advice is required). Does not include a site visit or meeting.	N	40001 9395	Each enquiry	5,700.00	
		Site visit / applicant meeting (additional fee) relating to any pre-application enquiry.		40001 9395	Each site visit or meeting		
<b>1.5 HIGH HEDGE COMPLAINTS</b>							
	(a)	Complaints via written means (electronic or hard copy)	N	40001 9369	Each enquiry	550.00	
	(b)	Those on means tested benefits and war pensions will receive 33% discount	N	40001 9369	Each enquiry	368.50	
<b>1.6 WEEKLY LIST OF ALL PLANNING APPLICATIONS</b>							
			N	40001 9354	Per Year	150.00	
<b>1.7 OADBY AND WIGSTON LOCAL PLAN</b>							
	(a)	New Local Plan DPD (non resident or local group) **	N	40101 9206	Each	45.00	
	(b)	New Local Plan DPD (resident or local group) **	N	40101 9206	Each	20.00	
<b>1.8 OTHER DOCUMENTS</b>							
	(a)	Annual Monitoring Documents (Published Annually) **	N	40101 9206	Each	20.00	
	(b)	Supplementary Planning Document / Statements of Consultation **	N	40101 9206	Each	20.00	
	(c)	Employment Land Availability Study (Published Annually) **	N	40101 9206	Each	20.00	
	(d)	Landscape Character Assessment **	N	40101 9206	Each	35.00	
	(e)	Oadby & Wigston Green Wedge Management Strategy	N	40101 9206	Each	35.00	
	(f)	Oadby & Wigston Phase 1 Habitat Survey & Biodiversity Audit **	N	40101 9206	Each	35.00	
	(g)	Oadby and Wigston Employment Land and Premises Study**	N	40101 9206	Each	35.00	
	(h)	Statement of Community Involvement **	N	40101 9206	Each	35.00	
	(i)	Nature Conservation Strategy	N	40101 9206	Each	35.00	
	(j)	Local Development Scheme**	N	40101 9206	Each	10.00	
	(k)	HEDNA **	N	40101 9206	Each	35.00	
	(l)	Retail Study**	N	40101 9206	Each	35.00	
	(m)	Faith Community Study & Places of Worship Needs Assessment**	N	40101 9206	Each	35.00	
	(n)	Play & Recreational Facilities Study	N	40101 9206	Each	35.00	
	(o)	Affordable Housing Viability Assessment **	N	40101 9206	Each	35.00	
	(p)	Whole Plan Viability Assessment **	N	40101 9206	Each	35.00	
	(q)	Assessment of Highways and Transportation Implications	N	40101 9206	Each	35.00	
	(r)	Employment Sites & Brownfield Land Study	N	40101 9206	Each	35.00	
	(s)	Adopted Policies Map	N	40101 9206	Each	20.00	
		** Documents are available on the Councils Website free of charge <a href="http://www.oadby-wigston.gov.uk">www.oadby-wigston.gov.uk</a>					
		<b>BUILDING CONTROL</b> Oadby and Wigston Borough Council part of the Leicestershire Building Control Partnership. Please see the following link for fees charged by the Partnership: <a href="https://www.lbcpc.co.uk/online-services/fees-and-charges/">https://www.lbcpc.co.uk/online-services/fees-and-charges/</a>					

VAT Key

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity
- Z Zero-rated VAT

DEVELOPMENT CONTROL COMMITTEE

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
1	<b>Advertising and sponsorship</b>					
	<b>ADVERTISING ON THE DIGITAL DISPLAY SCREENS</b>					
	(a) Community Groups/Charity not-for-profit advert					
	i) First advert in quarter	I	30001 2920	First screen only	0.00	
	ii) First advert in quarter on all three screens	I	30001 2920	Additional screens	50.00	
	iii) Additional adverts in same quarter	I	30001 2920	Per screen	25.00	
	(b) Business Within the Borough, community groups outside the borough or Community Groups/Charities from within the borough with a for-profit advert					
	i) Advert shown for up to one month	I	30001 2920	Per screen	50.00	
	(ii) Advert shown for between one and three months	I	30001 2920	Per screen	125.00	
	(iii) Advert shown for between three months and six months	I	30001 2920	Per screen	250.00	
	(iv) Advert shown for between six and 12 months	I	30001 2920	Per screen	450.00	
	(c) Business Outside the Borough					
	i) Advert shown for up to one month	I	30001 2920	Per screen	100.00	
	(ii) Advert shown for between one and three months	I	30001 2920	Per screen	250.00	
	(iii) Advert shown for between three months and six months	I	30001 2920	Per screen	500.00	
	(iv) Advert shown for between six and 12 months	I	30001 2920	Per screen	900.00	
	NB: A 20% discount will be offered to any advertiser that wishes to display their advert on all three town centre screens at once (Oadby, Wigston and South Wigston)					
	<b>ADVERTISING ON THE COUNCIL'S INTERNAL INTRANET AND STAFF NEWSLETTER</b>					
	(a) All advertisers	I	30001 9201	Per week	50.00	
	NB: A 20% discount will be applied for subsequent weeks featuring the same advert					
	<b>ADVERTISING ALONGSIDE THE COUNCIL'S OUR BOROUGH LEAFLET</b>					
	(a) All advertisers					
	i) Single sided A5 leaflet	I	30001 9201	Per edition	1,750.00	
	ii) Doubled sided A5 leaflet	I	30001 9201	Per edition	1,950.00	
	<b>ADVERTISING WITHIN EMAILS SENT THROUGH THE COUNCIL'S EMAIL SUBSCRIPTION SERVICE</b>					
	(a) Promotion of a not-for-profit community event within the borough to 2,700+ what's on and events subscribers	I	30001 9201	per email	100.00	
	(b) Promotion of a for-profit community event within the borough 2,700+ what's on and events subscribers	I	30001 9201	per email	400.00	
	(c) Promotion of a not-for-profit community event outside of the borough 2,700+ what's on and events subscribers	I	30001 9201	per email	200.00	
	(d) Promotion of a for-profit community event outside of the borough 2,700+ what's on and events subscribers	I	30001 9201	per email	800.00	
	(e) Inclusion of square/rectangle advert in 5 emails to subscribers in a one-month period (guaranteed to be delivered to a minimum of 10,000 times*).	I	30001 9201	per month	250.00	
	(f) Inclusion of banner advert in a 5 emails to subscribers in a one-month period (guaranteed to be delivered a minimum of 10,000 times*).	I	30001 9201	per month	400.00	
	NB: Prices for adhoc request available					

VAT Key

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity
- Z Zero-rated VAT

**POLICY FINANCE AND DEVELOPMENT COMMITTEE**

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
2	<b>LICENCES</b>					
	<b>2.1 HACKNEY CARRIAGE AND PRIVATE HIRE CARS</b>					
(a)	Driver's Licence - Private Hire and Hackney Carriage*					
	one Year - renewal only	N	42001 9333	Each	180.00	
	two Year - renewal only	N	42001 9333	Each	280.00	
i)	Three Year application and renewal	N	42001 9333	Each	350.00	
(b)	Competence Test	N	42001 9389	Each	55.00	
(c)	Drivers Badge - Replacement	N	42001 9333	Each	35.00	
(d)	Private Hire Operator's Licence					
i)	Five Year 1-5 Vehicles	N	42001 9331	Each	1050.00	
i)	Five Year 6-10 Vehicles	N	42001 9331	Each	1550.00	
	Five Year 11 + vehicles	N	42001 9331	each	2060.00	
ii)	Operators Licence Competency Test*	N	42001 9389	Each	55.00	
e	Private Hire Vehicle Licence	N	42001 9389	each	350.00	
(e)	Private Hire Vehicle Licence renewal	N	42001 9332	Each	350.00	
(f)	Hackney Carriage Vehicle Licence	N	42001 9335	Each	350.00	
	Hackney Carriage Vehicle Licence renewal	N	42001 9335	Each	350.00	
	Rear Bracket for Hackney and Private hire vehicle	N	42001 9332	Each	25.00	
(g)	Replacement of Vehicle Licence Plate	N	42001 9332	Each	36.00	
(h)	Transfer of Vehicle Licence to Another Licensee	N	42001 9332	Each	62.00	
(i)						
(j)	Certificate of Compliance	N	42001 9201	Each	25.00	
(k)	Replacement of Vehicle Licence (paper)	N	42001 9332	Each	25.00	
(l)	Replacement docu-dash	N	42001 9201	Each	10.00	
(m)	Replacement Front Windscreen pouch	N	42001 9332	Each	10.00	
*	Excludes DBS fee £54.00 payable on application and £8.00 DVLA mandate fee					
(n)	HPI checks (new applicants)	N	42001 9383	Each	22.00	
(o)	Vehicle checks for 6 month inspections paid to external MOT stations	N	42001 9384	Each		
(p)	Child Sexual Exploitation (CSE) Training (for new applicants & renewals)now paid to external company by applicant	N	42001 9385	Each		
	<b>2.2 LICENCE FEES</b>					
(a)	Animal Boarding Establishment (new) application Fee plus vet fees	N	42002 9323	Each	320.00	
	Animal Boarding Establishment (new) grant of licence	N	42002 9323	Each	150.00	
(b)	Animal Boarding Establishment (renewal) Fee	N	42002 9323	Each	280.00	
	Animal Boarding Establishment renewal grant of licence	N	42202 9323		150.00	
i)	One Year (Up to 6 animals) see matrix	N	42002 9396	Each		
ii)	Two Year (Up to 6 animals) see matrix	N	42002 9397	Each		
iii)	Three Year (Up to 6 animals) see matrix	N	42002 9398	Each		
iv)	One Year (7 or more animals) see matrix	N	42002 9396	Each		
v)	Two Year (7 or more animals) see matrix	N	42002 9397	Each		
vi)	Three Year (7 or more animals) see matrix	N	42002 9398	Each		
(c)	Breeding of Dogs (new) application 1 breeding bitch plus vet fees	N	42002 9326	Each	320.00	
	Breeding of Dogs 1 breeding bitch grant of licence	N	42002 9326	Each	150.00	
(d)	Breeding of Dogs (renewal) 1 breeding bitch application	N	42002 9326	Each	250.00	
	Breeding of Dogs (renewal) 1 breeding bitch grant of licence	N	42002 9326		150.00	
	Breeding of Dogs 2 -3 breeding bitches application fee / renewal fee same as new	N	42002 9326		350.00	
	Breeding of Dogs 2 -3 breeding bitches grant of licence	N	42002 9326		150.00	
	Breeding of Dogs 4-5 breeding bitches application fee/renewal	N	42002 9326		450.00	
	Breeding of Dogs 4-5 breeding bitches grant of licence	N	42002 9326		150.00	
	Breeding of Dogs 6 + breeding bitches application	N	42002 9326		500.00	
	Breeding of Dogs 6 + breeding bitches grant of licence	N	42002 9326		150.00	
i)	One Year see matrix	N	42002 9396	Each		
ii)	Two Year see matrix	N	42002 9397	Each		
iii)	Three Year see matrix	N	42002 9398	Each		
(e)	Dangerous Wild Animals (new) Application fee plus Vet Fees	N	42002 9334	Each	250.00	
	Dangerous Wild Animals grant of licence	N	42002 9334		150.00	
	Dangerous Wild Animal grant of licence	N	42002 9334		150.00	
(f)	Dangerous Wild Animals (renewal) application+ Vet Fees	N	42002 9334	Each	250.00	
(g)	Hiring out horses (new) application fee 1-5 horses + Vet fees renewal fee the same	N	42002 9325	Each	440.00	
(h)	Hiring out horses grant of licence for 1 -5 horses	N	42002 9325	Each	290.00	
	Hiring out horses (new) application fee 6-10 horses + Vet fees renewal fee the same	N	42002 9325		500.00	
	Hiring out horses (new) Grant of licence 6-10 horses	N	42002 9325		340.00	
i)	Hiring of horses (new application fee of 11-20 horses	N	42002 9325		560.00	
	Hiring out horses (new) Grant of licence 11-20 horses	N	42002 9325		395.00	
ii)	Two Year	N	42002 9397	Each		
iii)	Three Year	N	42002 9398	Each		
(i)	Selling animals as pets (new) 1 speices application fee	N	42002 9327	Each	180.00	
(j)	Selling animals as pets grant of licence 1 speices	N	42002 9327	Each	150.00	
	Selling animals as pets (renewal) application fee	N	42002 9327		180.00	
	Selling animals as pets renewal grant of licence	N	42002 9327		150.00	
	Selling animals as pets (new) 2 + speices application fee	N	42002 9327		180.00	
	Selling animals as pets (new) 2 + speices grant of licence		42002 9327		300.00	
	Selling animals as pets (renewal) 2 + speices application fee		42002 9327		180.00	



	Selling animals as pets (renewal) 2 + speices grant of licence		42002 9327		300.00	
i)	One Year see matrix	N	42002 9396	Each		
ii)	Two Year see matrix	N	42002 9397	Each		
iii)	Three Year see matrix	N	42002 9398	Each		
(k)	Exhibiting animals (new) application fee 3 year only plus vet fvees	N	42002 9386	Each	180.00	
	Exhibiting animals (new) grant of licence	N	42002 9386		150.00	
	Exhibiting animals (renewal) application fee 3 year only	N	42002 9386		180.00	
(l)	Exhibiting animals (renewal) grant of licence	N	42002 9386	Each	150.00	
i)		N	42002 9398	Each		
(m)	Variation of licence (no visit)	N	42002 9388	Each	120.00	
(n)	Variation of licence (visit)	N	42002 9388	Each	150.00	
(o)	Re-evaluation of rating	N	42002 9388	Each	200.00	
(p)	Additional activity Fee (50% of fee)	N	42002 9387	Each	80.00	
i)	One Year	N	42002 9396	Each	55.00	
ii)	Two Year	N	42002 9397	Each	75.00	
iii)	Three Year	N	42002 9398	Each	90.00	
<b>NB</b>	For licences (a) - (j), vets fees incurred by the Council will be charged to the applicant. POA = Price on Application.			Each		
(q)	Acupuncture, Tattoeing, Ear piercing, Electrolysis - Registration of					
i)	Premises	N	42002 9329	Each	200.00	
ii)	Person	N	42002 9329	Each	120.00	
iii)	Person and premises combined	N	42002 9329	Each	370.00	
(r)	Hairdresser - Registration of Premises and Persons					
i)	Premises	N	42002 9336	Each	200.00	
ii)	Person	N	42002 9336	Each	120.00	
iii)	Person and premises combined	N	42002 9336	Each	370.00	
(s)	Scrap Metal Dealers Act 2013					
i)	Site Licence	N	42002 9337	Each	500.00	
ii)	Renewal of Site Licence	N	42002 9337	Each	500.00	
iii)	Collectors Licence	N	42002 9337	Each	400.00	
iv)	Collectors Renewal of Licence	N	42002 9337	Each	400.00	
v)	Variation to Licence (inc change of site manager)	N	42002 9337	Each	110.00	
vi)	Change of Circumstance	N	42002 9337	Each	60.00	
(t)	Street Trading (fixed) per outlet					
i)	1 day a week	N	42002 9440	Each	150.00	
ii)	1 month licence	N	42002 9440	Each	200.00	
iii)	3 month licence	N	42002 9440	Each	300.00	
iv)	6 month licence	N	42002 9440	Each	580.00	
v)	12 month licence	N	42002 9440	Each	770.00	
vi)	Transfer of Consent (fixed or mobile)	N	42002 9440	Each	100.00	
(u)	Street Trading (mobile) per outlet					
i)	1 day a week	N	42002 9440	Each	150.00	
ii)	1 month licence	N	42002 9440	Each	200.00	
iii)	3 month licence	N	42002 9440	Each	300.00	
iv)	6 month licence	N	42002 9440	Each	580.00	
v)	12 month licence	N	42002 9440	Each	770.00	
vi)	One off Event Licence	N	42002 9440	Each	125.00	
(v)	Sex Establishments	N	42002 9323	Each	4000.00	
<b>2.3</b>	<b>LICENSING ACT 2003 all set externally as per fees and charges on system</b>					
(a)	Personal Licence+C129:V149C36C129:U148C129:V150C129:V151C36C129:U14C129:U148 Grant or Renewal of a Personal Licence (valid for 10 years)	N	42003 9371	Each	37.00	X
(b)	Premises Licences / Club Premises Certificates					X
	Annual Fees Rateable Value Bands :-					
	A (no rateable value to £4,300)	N	42003 9364	Each	70.00	
	B (£4,301 to £33,000)	N	42003 9364	Each	180.00	
	C (£33001 to £87,000)	N	42003 9364	Each	295.00	
	D (£87,001 to £125,000)	N	42003 9364	Each	320.00	
	E (£125,001 and above)	N	42003 9364	Each	350.00	
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol					
	D (x2)	N	42003 9364	Each	640.00	
	E (x3)	N	42003 9364	Each	1050.00	
(c)	New or Variation of Premises Licences / Club Premises Certificates					X
	Application fees Rateable Value Bands :-					
	A (no rateable value to £4,300)	N	42003 9364	Each	100.00	
	B (£4,301 to £33,000)	N	42003 9364	Each	190.00	
	C (£33001 to £87,000)	N	42003 9364	Each	315.00	
	D (£87,001 to £125,000)	N	42003 9364	Each	450.00	
	E (£125,001 and above)	N	42003 9364	Each	635.00	
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol					
	D (x2)	N	42003 9364	Each	900.00	
	E (x3)	N	42003 9364	Each	1905.00	
	Minor Variation of Premises Licences	N	42003 9393	Each	89.00	
(d)	Application / Notice					X
i)	Temporary Event notice	N	42003 9372	Each	21.00	
ii)	Theft, loss, etc of premises licence or summary	N	42003 9373	Each	10.50	
iii)	Application for a provisional statement where premises being built etc	N	42003 9374	Each	315.00	
iv)	Notification of change of name or address	N	42003 9375	Each	10.50	
v)	Application to vary licence to specify individual as premises supervisor	N	42003 9376	Each	23.00	
vi)	Application for transfer of premises licence	N	42003 9377	Each	23.00	



(vii) Interim authority notice following death etc of licence holder  
(viii) Theft, loss, etc of certificate or summary

N	42003 9378	Each
N	42003 9379	Each

23.00
10.50

ix)	Notification of change of name or alteration of rules of club	N	42003 9380	Each	10.50	
x)	Change of relevant registered address of club	N	42003 9375	Each	10.50	
xi)	Theft, loss, etc of temporary event notice	N	42003 9379	Each	10.50	
xii)	Theft, loss, etc of personal licence	N	42003 9379	Each	10.50	
xiii)	Notification of change of name or address of premises licence holder	N	42003 9375	Each	10.50	
xiv)	Right to freeholder etc to be notified of licensing matters	N	49901 9356	Each	21.00	
<b>2.4 GAMBLING ACT 2005 all set by outside agencies</b>						
(a)	<b>Small Society Lotteries</b>					X
i)	Initial Application Fee	N	42004 9420	Each	40.00	
ii)	Renewal Fee	N	42004 9420	Each	20.00	
(b)	<b>Bingo Premises</b>					X
i)	Premises Licence	N	42004 9410	Each	1200.00	
ii)	Annual Fee	N	42004 9412	Each	554.00	
iii)	Variation of Licence	N	42004 9410	Each	1317.00	
iv)	Change of Circumstances	N	42004 9410	Each	50.00	
v)	Transfer of Licence	N	42004 9410	Each	554.00	
vi)	Re-instatement Fee	N	42004 9410	Each	554.00	
vii)	Provisional Statement	N	42004 9410	Each	1317.00	
viii)	Copy of Licence	N	42004 9411	Each	25.00	
(c)	<b>Betting Premises (Track)</b>					X
i)	Premises Licence	N	42004 9404	Each	1200.00	
ii)	Annual Fee	N	42004 9406	Each	554.00	
iii)	Variation of Licence	N	42004 9404	Each	1250.00	
iv)	Change of Circumstances	N	42004 9404	Each	50.00	
v)	Transfer of Licence	N	42004 9404	Each	554.00	
vi)	Re-instatement Fee	N	42004 9404	Each	554.00	
vii)	Provisional Statement	N	42004 9404	Each	1317.00	
viii)	Copy of Licence	N	42004 9405	Each	25.00	
(d)	<b>Family Entertainment Centres</b>					X
i)	Premises Licence	N	42004 9323	Each	1000.00	
ii)	Annual Fee	N	42004 9323	Each	554.00	
iii)	Variation of Licence	N	42004 9323	Each	1250.00	
iv)	Change of Circumstances	N	42004 9323	Each	50.00	
v)	Transfer of Licence	N	42004 9323	Each	554.00	
vi)	Re-instatement Fee	N	42004 9323	Each	554.00	
vii)	Provisional Statement	N	42004 9323	Each	1317.00	
viii)	Copy of Licence	N	42004 9323	Each	25.00	
(e)	<b>Adult Gaming Centre</b>					X
i)	Premises Licence	N	42004 9414	Each	1200.00	
ii)	Annual Fee	N	42004 9416	Each	554.00	
iii)	Variation of Licence	N	42004 9414	Each	1000.00	
iv)	Change of Circumstances	N	42004 9414	Each	50.00	
v)	Transfer of Licence	N	42004 9414	Each	554.00	
vi)	Re-instatement Fee	N	42004 9435	Each	554.00	
vii)	Provisional Statement	N	42004 9436	Each	1317.00	
viii)	Copy of Licence	N	42004 9434	Each	25.00	
(f)	<b>Betting Premises (Other)</b>					X
i)	Temporary Use Notice	N	42004 9323	Each	500.00	
ii)	Replacement of Temporary Use Notice	N	42004 9323	Each	25.00	
iii)	Premises Licence	N	42004 9400	Each	1317.00	
iv)	Annual Fee	N	42004 9402	Each	554.00	
v)	Variation of Licence	N	42004 9400	Each	1317.00	
vi)	Change of Circumstances	N	42004 9400	Each	50.00	
vii)	Transfer of Licence	N	42004 9400	Each	554.00	
viii)	Re-instatement Fee	N	42004 9323	Each	554.00	
ix)	Provisional Statement	N	42004 9323	Each	1317.00	
x)	Copy of Licence	N	42004 9401	Each	25.00	
(g)	<b>Club Gaming Machine Permits</b>					X
i)	Grant of Permit	N	42004 9422	Each	200.00	
ii)	Grant of Permit (Club Premises Certificate holder)	N	42004 9422	Each	100.00	
iii)	Variation of Permit	N	42004 9422	Each	100.00	
iv)	Renewal of Permit	N	42004 9422	Each	200.00	
v)	Renewal of Permit (Club Premises Certificate holder)	N	42004 9422	Each	100.00	
vi)	Annual Fee	N	42004 9432	Each	50.00	
vii)	Copy of Permit	N	42004 9422	Each	15.00	
(h)	<b>Club Gaming Permits</b>					X
i)	Grant of Permit	N	42004 9421	Each	200.00	
ii)	Grant of Permit (Club Premises Certificate holder)	N	42001 9421	Each	100.00	
iii)	Variation of Permit	N	42004 9421	Each	100.00	
iv)	Renewal of Permit	N	42001 9421	Each	200.00	
v)	Renewal of Permit (Club Premises Certificate holder)	N	42004 9421	Each	100.00	
vi)	Annual Fee	N	42004 9431	Each	50.00	
vii)	Copy of Permit	N	42004 9421	Each	15.00	
(i)	<b>Family Entertainment Centre Permits</b>					X
i)	Grant of Permit	N	42004 9323	Each	300.00	
	Existing Operator Permit	N	42004 9424	Each	100.00	
ii)	Renewal of Permit	N	42004 9323	Each	300.00	
iii)	Change of Name on Permit	N	42004 9323	Each	25.00	
iv)	Copy of Permit	N	42004 9323	Each	15.00	
(j)	<b>Prize Gaming Permits</b>					X
i)	Grant of Permit	N	42004 9424	Each	300.00	
	Existing Operator Permit	N	42004 9424	Each	100.00	
ii)	Renewal of Permit	N	42004 9424	Each	300.00	
iii)	Change of Name on Permit	N	42004 9424	Each	25.00	
iv)	Copy of Permit	N	42004 9424	Each	15.00	

(k)	<b>Licensed Premises Gaming Machine Permits</b>								
i)	Grant of Permit	N	42004 9423	Each		150.00			X
ii)	Variation of Permit	N	42004 9423	Each		100.00			
	First and Annual Fee	N	42004 9423	Each		50.00			
iii)	Change of Name on Permit	N	42004 9423	Each		25.00			
iv)	Copy of Permit	N	42004 9423	Each		15.00			
v)	Transfer of Permit	N	42004 9423	Each		25.00			
vi)	Automatic Entitlement Notification	N	42004 9423	Each		50.00			

**VAT Key**

- I Inclusive of VAT
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	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
3	<b>ENVIRONMENTAL HEALTH</b>					
3.1	<b>ENVIRONMENT &amp; SAFETY INFORMATION ACT 1988</b> Copies of entries in register	I	14001 9356	Each	15.40	
3.2	<b>FOOD SAFETY ACT</b> Copies of Register of Food Business	I	14001 9356	Each	657.00	
3.3	<b>ENVIRONMENTAL PROTECTION ACT</b> Copies of Register of Authorisations	I	14001 9356	Each	68.00	
3.4	<b>DOG CONTROL</b>					
(a)	Stray dogs - Statutory Charge	N	14007 9200	Each	25.00	X
(b)	Collect and Return to Owner (If Known)	N	14007 9200	Each	87.50	X
(c)	Collect and Take to Kennels	N	14007 9200	Each	87.50	X
(d)	Collect and Return if Dog Strays More Than Once (in a 6 month period)	N	14007 9200	Each	129.00	X
(e)	Kennelling Fee	N	14007 9200	Per Day	14.50	X
(f)	Emergency Vets Fee (plus 10% Admin Fee)	N	14007 9200	Visit	Actual	
3.5	<b>FOOD EXPORT CERTIFICATE</b>	N	14001 9200	Each	151.00	
3.6	<b>RE-INSPECTION FEE FOR THE FHRS INSPECTION (FOOD HYGIENE RATING SCHEME)</b>	N	14001 9200	Each	187.00	
3.7	<b>PRIVATE SECTOR HOUSING</b>					
(a)	Accommodation Certificates	N	14001 9360	Each	180.00	
(b)	Change of Details on Certificate	N	14001 9360	Each	30.00	
(c)	Mandatory Five year Licensing of Houses in Multiple Occupation (HMO)	N	14001 9392	Each	740.00	
(d)	Additional Fee for Unlicensed Premises	N	14001 9392	Each	270.00	
	Enforcement fee	N	14001 9392	Each	270.00	
(e)	Renewal of Mandatory Five Year Licences for HMO	N	14001 9392	Each	700.00	
	Enforcement Fee				270.00	
	Deductions for -					
i)	Second house to be licensed	N	14001 9392	Each	-30.00	
ii)	Membership of approved accreditation schemes	N	14001 9392	Each	-110.00	
iii)	Membership of approved landlord scheme	N	14001 9392	Each	-110.00	
(f)	Notices served under Housing Act 2004	N	14001 9356	Per Hour	50.00	
(g)	Expenses incurred in determining Enforcement Action	N	14001 9356	Actual Cost	Actual	
3.8	<b>ABANDONED VEHICLE</b>					
(a)	Abandoned Vehicle Charge					X
i)	Abandoned Vehicle in Good condition	N	14004 9383	Each	150.00+	
ii)	Abandoned Vehicle in Bad condition	N	14004 9383	Each	150.00+	
(b)	Daily charge for every day we store vehicle with a maximum of 15 days storage & only if vehicle is worth more than £1000 in value	N	14004 9383	Daily	10.00+	X
(c)	For Disposal of Vehicle	N	14004 9383	Each	50.00+	X
3.9	<b>CONTAMINATED LAND ENQUIRIES</b>					
(a)	Written Correspondence	N	14004 9200	Per Letter	80.00	
(b)	Additional Hourly charge	N	14004 9200	Per Hour	70.00	
3.10	<b>CCTV</b>					
(a)	Request for viewing	I	14001 9348	Each	20.00	
3.11	<b>SOLICITOR/BUSINESS REQUESTS including factual reports</b>					
(a)	Written Correspondence	I	14001 9356	Per Letter	80.00	
(b)	Additional Hourly charge	I	14001 9356	Per Hour	70.00	

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**POLICY FINANCE AND DEVELOPMENT COMMITTEE**

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
<b>4</b>	<b>CORPORATE RESOURCES</b>					
	<b>4.1 COPIES OF OFFICIAL / CERTIFIED COUNCIL DOCUMENTS</b>					
	(a) Annual Report & Budget Book (Hard-Copy Only)	Z	30201 9206	Each set	54.00	
	(b) Agendas, Reports & Background Documents (Hard-Copy Only)	Z	30201 9206	Each set	23.00	
	(c) Minutes (Hard-Copy Only)	Z	30201 9206	Each set	17.00	
	(d) Miscellaneous Legal Contracts, Agreements, Deeds, Instruments etc.	I	39904 9206	Each doc	50.00	
	<b>4.2 LEGAL / ADMINISTRATIVE SERVICES</b>					
	(a) Simple Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set	POA	
	(b) Complex Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set	POA	
	(c) Commercial Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set	POA	
	(d) Freehold / Leasehold Property Enquires	I	39904 9105	Each set	250.00	
	(e) Statutory Declarations, Statements, Affidavits, Certificates	I	39904 9105	Each doc	POA	
	(f) Certification of Original Documents	I	39904 9356	Each doc		
	(g) Miscellaneous Hourly Rates (Qualified over 8ys)	I	39904 9105	Per hour	200.00	X
	(h) Miscellaneous Hourly Rates (Non-Qualified)	I	39904 9105	Per hour	134.00	
	POA = Price on Application					
	<b>4.3 LOCAL LAND CHARGES (LLC)</b>					
	(a) Full Search (LLC and Con29R) (Residential / Commercial)	N	30101 9200	Per Search		X
	(b) LLC1 Search	N	30101 9200	Each		X
	(c) CON29R Search	N	30101 9200	Each		X
	(d) CON29 Optional (Questions 4-22 each)	N	30101 9200	Each		X
	(e) CON29 Building Regs (Q1.1j-l and 3.8 each)	N	30101 9200	Each		X
	(f) LLC1 Additional parcel fee	N	30101 9200	Each		X
	(g) CON29R Additional parcel fee (up to a maximum of 10)	N	30101 9200	Each		X
	(h) Own written questions	N	30101 9200	Each		X
	<b>4.4 COPIES OF BYLAWS (Statutory max 20p per 100 words)</b>	I	39904 9206	Each		X
	<b>4.5 ELECTORAL SERVICES</b>					
	(a) Written proof of registration	N	30401 9203	Each		X
	(b) Forwarding of documents	N	30401 9203	Each		X
	(c) Written proof of historical registration	N	30401 9203	Each		X
	(d) Sale of registers (open register, marked register etc.).	N	30401 9203	Each		X
	POA = Price on Application					
	<b>4.6 ENVIRONMENTAL INFORMATION REGULATIONS (EIR) CHARGES</b>					
	(a) Photocopy or printing, standard, black and white, normal paper - min A4	I	39904 9356	Per Page	0.10	
	(b) Photocopy or printing, standard, black and white, normal paper - A3	I	39904 9356	Per Page	0.15	
	(c) Photocopy or printing, standard, black and white, normal paper - A2	I	39904 9356	Per Page	0.20	
	(d) Photocopy or printing, standard, black and white, normal paper - A1	I	39904 9356	Per Page	0.25	
	(e) Photocopy or printing, standard, black and white, normal paper - A0	I	39904 9356	Per Page	0.50	
	(f) Reproduction of data onto CD, DVD, USB or other Portal / Cloud Device	I	39904 9356	Each	POA	
	(g) Miscellaneous Expenses and Disbursements	E	39904 9054	-	POA	
	POA = Price on Application					
	<u>NB</u> : If the total charge (at the rates above) does not exceed £3.00 then no charge will made to provide the requested copies					
	<b>4.7 FREEDOM OF INFORMATION ACT (FOIA) CHARGES UNDER SECTION 12</b>					
	Price on Application (POA) for requests that exceed the cost limit of £450.00/ 18 hours		399049356	-		

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**SERVICE DELIVERY COMMITTEE**

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
<b>5</b>	<b>HOUSING</b>					
5.1	Use of Guest Rooms	E	1150* 9552	Night		
5.2	Hostel charge	E	14202 9600	Weekly	244.03	
5.3	Personal contribution for hotel accommodation	E	14201 9104	Weekly	23.60	
5.4	Room Hire - Communal lounge (sheltered housing scheme)	E	1150* 9554	Hourly		
5.5	Communal lounge and kitchen facilities	E	1150* 9554	Hourly		
5.6	Key Fob Deposits - Refundable	E	62023 9629	Each	10.00	

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**SERVICE DELIVERY COMMITTEE**

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	2024-25 £	Externally Set
6	<b>CEMETERIES</b>  The Cemeteries are open for interments from 9:30am to 3.45pm (2.30pm on Fridays); the latest time that an interment can be booked is 3.15pm (Monday to Thursday) and 2.00pm (Friday). For bookings outside of these hours the interment fee will be doubled.				
	<b>6.1 PURCHASE OF GRAVE AND EXCLUSIVE RIGHT OF BURIAL</b>				
	(a) Resident				
	i) Adult grave (a single grave for two coffin burials and up to six ash caskets; includes application fee for memorial not exceeding 2' 6" (750mm).	E	20102 9200	1,060	
	ii) Children's grave (a single grave for one coffin burial in the children's section of Oadby Cemetery or Wigston Cemetery for a child up to and including 12 years of age; includes application fee for memorial not exceeding 2' 6" (750mm).	E	20102 9200	295	
	iii) Cremated remains plot in the Garden of Remembrance at Oadby Cemetery or Wigston Cemetery (a single plot for two caskets; includes application fee for memorial not exceeding 2'6" (750mm).	E	20102 9200	542	
	(b) Non Resident				
	The above charges are trebled in the case of a Non Resident of the Borough of Oadby and Wigston				
	(c) The fees above include the issue of the Deed of Grant of Burial which is given for a period of 100 years				
	i) To extend the exclusive right of burial in a grave previously purchased for a further 50 years.	E	20102 9200	212	
	<b>NOTES:</b> The allocation of grave spaces for interment and exclusive rights of burial at both the cemeteries will be made available only in rotation. Purchase of burial or cremation plots in advance is not permitted at Oadby Cemetery Purchase of burial plots or cremation plots in Wigston Cemetery is limited to a maximum of 2 per applicant				
	<b>6.2 INTERMENT - IN A PRIVATE OR COMMON GRAVE</b>				
	For Interment in a Grave :-				
	(a) Resident				
	i) A child whose age at the time of death did not exceed one month.				
	ii) A child whose age at the time of death exceeded one month but did not exceed 12 years.	E	20102 9200	177	
	iii) A person whose age at the time of death exceeded 12 years.	E	20102 9200	613	
	iv) For the interment of cremated remains in a grave or vault.	E	20102 9200	212	
	v) A scattering of Ashes	E	20102 9200	94	
	(b) Non Resident				
	The above charges are double in the case of a non resident of the Borough of Oadby and Wigston.				
	(c) Additional charge for burial with less than 48 hours notice or cremated remains with less than 24 hours notice over and above charges at i) ii) iii) and iv) for residents and non residents.	E	20102 9200	283	
	<b>NOTE:</b> The above charges include the digging of a grave where appropriate				
	<b>6.4 WALLED GRAVES AND VAULTS</b>				
	(a) For the right to construct a walled grave or vault:-				
	i) 9ft x 9ft	E	20102 9200	1,415	
	ii) 9ft x 4ft	E	20102 9200	1,144	
	<b>6.5 MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS</b>				
	(a) For the right to erect or place on a grave or vault subject to approval of the Council; A headstone or memorial tablet, vase and base				
	i) not exceeding 1ft in height (300mm)	I	20102 9200	94	
	ii) exceeding 1ft but not exceeding 2ft 6in. (300mm to 750mm)	I	20102 9200	130	
	iii) exceeding 2ft 6in (over 750mm) (but see <b>NOTES</b> below)	I	20102 9200	247	
	(b) Kerbstone, Borderstone or Flatstone enclosing or over a grave (but see <b>NOTES</b> below)	I	20102 9200	283	
	(c) For the right to place an inscribed plaque on the memorial at the Garden of Remembrance at Oadby Cemetery.				
	i) Not Exceeding 6ins x 4ins (150mm x 100mm)	I	20102 9200	82	
	ii) Exceeding 6ins x 4ins (150mm x 100mm)	I	20102 9200	118	
	(d) For each inscription after the first inscription	I	20102 9200	71	
	(e) Replacement of existing memorial - administration fee	I	20102 9200	71	
	<b>NOTES:</b> Kerb edgings, headstones and memorials exceeding 2'6" (750mm) are not allowed in the Gardens of Remembrance and if installed will be removed. An additional inscription is defined as an action taken after the erection of the monument. Fees are to be enclosed with all applications				
	<b>6.6 MISCELLANEOUS</b>				
	(a) Transfer of Grave Ownership	N	20102 9200	71	
	(b) for Searches of registers, copies and extracts therefrom:				
	(i) Search of registers by Council staff - per hour or part hour	N	20102 9200	35	
	Search of registers - in person - per hour or part hour	N	20102 9200	35	
	(ii) Certificated copies of entry	N	20102 9200	35	
	(c) Notice of Interment Forms				
	(d) Use of the Chapel at Wigston Cemetery - per funeral	I	20102 9200	194	
	(e) Purchase and planting of memorial trees - Donation	I	20102 9200	259	
	(f) Donation towards a memorial seat (provided and installed by Council)	I	20102 9200	907	
	(g) Exhumation (where requested by Deed Holder - subject to the required statutory approvals) - burial plot	E	20102 9200	919	
	(h) Exhumation (where requested by Deed Holder - subject to the required statutory approvals) - casket plot	E	20102 9200	318	

**\* DEFINITION OF THE TERM RESIDENT \***

For Purchase of Grant of Right of Burial a **RESIDENT** is defined as:

A person who, at the time of applying, has a permanent home address within the Borough

For Interments a **RESIDENT** is defined as:

- i) A person who had resided at a private address within the Borough for 5 consecutive years immediately preceding the date of death **OR**
- ii) A person who had at the time of death, resided in a residential or nursing home (or similar establishment) outside of the Borough for 3 years or less but had resided at an address within the Borough for the 5 consecutive years (or more) immediately preceding moving to the residential or nursing home **OR**
- iii) A person who had resided within the Borough for 5 consecutive years (or more) but had within the 6 months immediately preceding the date of death moved from the Borough.

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**SERVICE DELIVERY COMMITTEE**

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
<b>8</b>	<b>RECREATION GROUNDS AND PAVILION HIRE</b>					
	<b>8.1 ROOM HIRE PER HOUR - VAT Exempt Pavilions</b>					
	Blaby Road Park Pavilion Freer Centre Sheila Mitchell Pavilion Uplands Park Pavilion Walter Charles Centre					
	(a) Non Commercial Use - first hour	E	20002 9539	First Hour	25.00	
	Non Commercial Use - each subsequent hour or part hour	E	20002 9539	Per Hour	18.00	
	(b) Commercial Use - first hour	E	20002 9538	First Hour	30.00	
	Commercial Use - each subsequent hour or part hour	E	20002 9538	Per Hour	21.00	
	Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards					
	(c) Refundable deposit per booking (full or part)	E	62023 9627	Deposit		
	(d) Charge for lost keys (in addition to (e) below)	E	20002 9539	Each		
	(e) Late return of keys (charge per working day)	E	20002 9539	Each		
	<b>8.2 ROOM HIRE PER HOUR - Vatable Pavilions</b>					
	Coombe Park Pavilion Thythorn Hill Community Centre					
	(a) Non Commercial Use - first hour	I	20002 9539	Per Hour	28.5	
	Non Commercial Use - each subsequent hour or part hour	I	20002 9539	Per Hour	21.00	
	(b) Commercial Use - first hour	I	20002 9538	Per Hour	36	
	Commercial use - each subsequent hour or part hour	I	20002 9538	Per Hour	24	
	(c) Refundable deposit per booking (full or part)	E	62023 9627	Deposit		
	(d) Charge for lost keys (in addition to (e) below)	E	20002 9539	Each		
	(e) Late return of keys (charge per working day)	E	20002 9539	Each		
	Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards					
	<b>CANCELLATION OF ROOM HIRE</b>					
	Cancellation with more than 8 weeks notice - return 100% of hire fee Cancellation less than 8 weeks but more than 6 weeks - return 75% of hire fee Cancellations less than 6 weeks but more than 14 days- return 50% of hire fee Cancellations less than 14 days but more than 7 days - return 25% of hire fee Cancellations with less than 7 days notice - hire fee not returned					
	<b>8.3 RECREATION GROUNDS</b>					
	(a) Bowls					
	i) Season Ticket - Adult	I	20002 9530	Each	111.33	
	ii) Half Season Ticket - Adult	I	20002 9530	Each	55.37	
	iii) Season Ticket - Junior (under 18)	I	20002 9530	Each	34.75	
	iv) Hourly Ticket - per person	I	20002 9532	Per Person	4.71	
	v) Visiting Team					
	v) Season Ticket - New member (one year introductory offer)	I	20002 9530	Each	37.11	
	(b) Cricket					
	i) Per match VATable	I	20002 9533	Per Match	93.07	
	ii) Per match Non VATable	E	20002 9534			
	(c) Football - Junior Clubs (Under 10's and below)					
	i) With shower facilities VATable	I	20002 9536	Per Booking	27.10	
	With shower facilities non VATable	E	20002 9537			
	ii) Without shower facilities VATable	I	20002 9536	Per Booking	14.14	
	Without shower facilities non VATable	E	20002 9537			
	iii) Academy (Coombe Park - subject to VAT at Standard Rate)	I	20002 9536	Per Booking	203.81	
	(d) Football - Youths (10 - 18 years)					
	i) With shower facilities VATable	I	20002 9536	Per Booking	49.48	
	ii) Without shower facilities Non VATable	E	20002 9537	Per Booking	24.74	
<b>4</b>	(e) Football - Senior Clubs (Over 18s)					
	i) With shower facilities VATable	I	20002 9536	Per Booking	74.22	
	With shower facilities non VATable	E	20002 9537			
	ii) Without shower facilities VATable	I	20002 9536	Per Booking	37.11	
	Without shower facilities non VATable	E	20002 9537			
	iii) Coombe Park - subject to VAT at Standard Rate	I	20002 9537	Per Booking		
	iv) Thythorn Hill (Horsewell Lane) - subject to VAT at Standard Rate	I	20002 9537	Per Booking	74.22	
	v) Peace Memorial Park - 5 a side	I	20002 9536	Per Booking		
	Bookings of 10 matches or more booked together, are exempt from VAT (except Coombe Park)					
	(f) Rounders - Senior Clubs (Over 18s)					
	(i) Willow Park VATable with changing rooms/showers	I	20002 9536	Per booking	74.22	
	(ii) Willow Park Non VATable with changing rooms/showers	E	20002 9537			
	(iii) Willow Park VATable pitch only	I	20002 9536	Per booking	37.11	
	(iv) Willow Park Non VATable pitch only	E	20002 9537			
	(g) Rounders - Junior / Youth teams (under 18s)					

(i) Willow Park VATable with changing rooms/showers	I	20002 9536	Per booking	49.48
(ii) Willow Park Non VATable with changing rooms/showers	E	20002 9537		
(iii) Willow Park VATable pitch only	I	20002 9536	Per booking	24.74
(iv) Willow Park Non VATable pitch only	E	20002 9537		
Bookings of 10 matches or more booked together, are exempt from VAT (except Coombe Park and Thythorn Hill)				
(h) Fetes and Galas - Activities for commercial gain				
i) Use of Ground - per day	E	20002 9552	Per Day	706.86
ii) Deposit - to be returned in part or whole dependent on condition of ground.	N	62023 9624	Deposit	1,178.10
(i) Fetes and Galas - Community events supportive of Council priorities				
i) Use of Ground - per day			Per Day	
ii) Deposit - to be returned in part or whole dependent on condition of ground.	N	62023 9624	Deposit	235.62
Personal trainers and instructors - licence for use of parks	E	20002 9552	12 months	176.72
Personal trainers and instructors - licence for use of parks	E	20002 9552	1 month	23.56
<b>NOTES</b>				
Deposits may be withheld in part or full for any damage caused and / or where the hirer fails to leave the building clean and tidy for the next user and / or where a hirer fails to remove and dispose of waste arising from their hire. An additional charge (over and above the deposit) is levied for the late return / non return of keys.				

**VAT Key**

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity
- Z Zero-rated vat

**SERVICE DELIVERY COMMITTEE**

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
10	<b>ALLOTMENTS</b>					
10.1	<b>RESIDENTS</b> Rent of plot to residents of the Borough - - per square yard from <b>23/24</b>					
	1) Wigston Road	N	20001 9552	Each	0.26	
	2) Aylestone Lane	N	20001 9552	Each	0.26	
	3) Manchester Gardens - Rectangle	N	20001 9552	Each	0.24	
	4) Manchester Gardens - Triangle	N	20001 9552	Each	0.21	
	5) Brabazon Road	N	20001 9552	Each	0.24	
	<b>NB:</b> Allotment rent year runs from 29 September to 28 September the following year					
10.2	<b>SENIOR CITIZENS</b> 25% reduction on the above charge					
10.3	<b>DEPOSIT - REFUNDABLE</b>	N	20001 9622	Each		
10.4	<b>KEY - REPLACEMENT</b>	I	20001 9362	Each		

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	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	2024-25 £	Externally Set
11	<b>SPECIAL COLLECTION OF HOUSEHOLD REFUSE</b>				
	<b>11.1 COLLECTION OF HOUSEHOLD REFUSE</b>				
	(a) The following non electrical items can be collected :- All Domestic items - house improvement or building work related. Items such as building waste or replaced windows will not be collected. Broken glass must be supplied in a box. Bagged, boxed and tied waste will be classed as individual items. Sheds <u>must</u> be dismantled and each panel classed as an item. Items <u>must</u> be presented in a form that reasonably facilitates loading and satisfies manual handling requirements - failure to do so will result in non-collection and payment refunded for those items not collected. Note - Bags should be strong enough so items do not split when being taken to vehicle. Charges for Garden Tools and Equipment* are :-				
	i) 1 Item	N	20801 9310	25.00	
	Charges for Electrical Items are :-				
	i) 1 Item	N	20801 9310	25.00	
	ii) Each Additional Item	N	20801 9310	5.00	
	The collection of electrical and non-electrical items are two separate services. Free collection for all items above, for those residents receiving :- Housing Benefit, Council Tax Benefit or Disability Benefit, Military Service - Maximum of four items - no more than two separate collections per annum * Garden Tools can be taken to Brocks Hill Environment Centre ( for re-use by volunteers working in the Borough )				
	ii) Contaminated Bins	N		54.00	
	<b>11.2 RECYCLING COLLECTION SERVICE - ADDITIONAL WHEELIE BIN</b>	N	20802 9217	19.00	
	Bulky Waste charge	N		40.00	

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	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2024-25 £	Externally Set
12	<b>COUNCIL CAR PARKS</b>					
	<b>12.1 COUNCIL CAR PARKS</b>					
	(a) Off Street parking		20501 9500			
	Parking charge for stays of over 3 hours (where applicable)	I	20501 9500	Each	FREE	
	Parking charge in 30 minute quick shop bays			Each		
	Pay and Display - Town Centre car parks for up to 2 hours	N		Each	1.50	
	Pay and Display - Town Centre car parks for up to 2 - 4 hours	N		Each	4.00	
	Pay and Display - Town Centre car parks for over 4 hours	N		Each	6.00	
	Pay and Display - Leisure Centre Car Parks 2 hours	N		Each	1.00	
	Pay and Display - Leisure sites Car Parks for up to 4 hours	N		Each	2.00	
	Pay and Display - Leisure sites Car Parks over 4 hours	N		Each	6.00	
	Annual Parking Permit for all council car parks - Borough residents	N		Each	150.00	
	Annual Parking Permit for all council car parks - Non residents	N		Each	300.00	
	Annual permit for all town centre car parks only - Borough Residents	N		Each	100.00	
	Annual permit for all town centre car parks only - non residents	N		Each	200.00	
	Annual Parking permit for Oadby town centre car parks only - Borough residents	N		Each	50.00	
	Annual Parking permit for Oadby town centre car parks only - Non residents	N		Each	100.00	
	Annual Parking permit for Wigston & South Wigston town centre car parks only - Borough residents	N		Each	50.00	
	Annual Parking permit for Wigston & South Wigston town centre car parks only - Non residents	N		Each	100.00	
	Annual Parking permit for Leisure sites car parks only - Borough residents	N		Each	50.00	
	Annual Parking permit for Leisure sites car parks only - Non residents	N		Each	100.00	
	Annual Parking permit Countesthorpe Road Car park only - Monday to Friday before 9.30am and 2.30pm to 4.00pm term time only - Borough residents and non residents	N		Each	20.00	
	6 month parking permit for all council car parks - Borough residents	N		Each	75.00	
	6 month parking permit for all council car parks - Non residents	N		Each	150.00	
	6 month parking permit for Oadby town centre car parks only - Borough residents	N		Each	25.00	
	6 month parking permit for Oadby town centre car parks only - Non residents	N		Each	50.00	
	6 month parking permit for Wigston & South Wigston town centre car parks only - Borough residents	N		Each	25.00	
	6 month parking permit for Wigston & South Wigston town centre car parks only - Non residents	N		Each	50.00	
	6 month parking permit for Leisure sites car parks only - Borough residents	N		Each	25.00	
	6 month parking permit for Leisure sites car parks only - Non residents	N		Each	50.00	
	Second permit charge	N				

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