**Job Title:** Solicitor (Part-Time) x 2 **Date:** November 2024

|  | **Essential** | **Desirable** |
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| **Relevant Knowledge and Experience** | * Professional competence and expertise and proven legal experience, with the ability to apply knowledge across a range of activities in the service area * Operational legal experience in a generalist role or specialisms applicable or transferable to local government law and practice * Managing conflicting caseloads and priorities, sometimes under pressure * Partnership working * Understanding of data protection * Understanding of equality and diversity | * Experience working as an in-house practitioner, in local government or for a public sector employer. * Experience in making a contribution to the formation of policy, service development and/or implementation. * Some experience in delivery of performance improvement in legal services. * Working in a matrix environment where cross-team and corporate working are essential * Legal experience in local government related areas of law and practice * Experience of advocacy * Understanding and awareness of political pressures and dynamics |
| **Qualifications and Processional or Vocational qualifications** | * Qualified solicitor with practicing certificate * Minimum 1 year PQE * Evidence of ongoing CPD |  |
| **Skills and Abilities** | * Good knowledge and understanding of key legislation and practice applicable to the local government environment * Good influencing skills with ability to provide detailed advice and explain the Council’s position on particular matters * Ability to assimilate complex as well as difficult/varied information and to exercise judgement and creative thinking in resolving difficult problems and developing solutions * Effective time management and prioritisation skills * Ability to deliver results and performance improvements * Ability to build trust and rapport with a wide range of individuals and stakeholders * Ability to deliver high levels of stakeholder and customer service. * Ability to motivate and act as a champion for change. * Ability to think innovatively, practically and pragmatically * Report writing skills * Proficient in MS Office | * Ability to learn and use case management and other bespoke IT applications |
| **Attitude and Motivation** | * Conscientious and reliable, with an attention for detail * Flexible approach to work * Prepared to attend work during unsociable hours and weekends as necessary * Have an awareness of working in a politically sensitive environment recognising the need for tact and diplomacy as appropriate. | * Committed to further training and development. |
| **Other Requirements** | * To demonstrate and promote the Council’s visions and values. * You do not belong to and/or do not work for or on behalf of a political party | * A full driving licence or the ability to travel between locations |