**Job Title:** Solicitor (Part-Time) x 2 **Date:** November 2024

|  | **Essential** | **Desirable** |
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| **Relevant Knowledge and Experience**  | * Professional competence and expertise and proven legal experience, with the ability to apply knowledge across a range of activities in the service area
* Operational legal experience in a generalist role or specialisms applicable or transferable to local government law and practice
* Managing conflicting caseloads and priorities, sometimes under pressure
* Partnership working
* Understanding of data protection
* Understanding of equality and diversity
 | * Experience working as an in-house practitioner, in local government or for a public sector employer.
* Experience in making a contribution to the formation of policy, service development and/or implementation.
* Some experience in delivery of performance improvement in legal services.
* Working in a matrix environment where cross-team and corporate working are essential
* Legal experience in local government related areas of law and practice
* Experience of advocacy
* Understanding and awareness of political pressures and dynamics
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| **Qualifications and Processional or Vocational qualifications**  | * Qualified solicitor with practicing certificate
* Minimum 1 year PQE
* Evidence of ongoing CPD
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| **Skills and Abilities**  | * Good knowledge and understanding of key legislation and practice applicable to the local government environment
* Good influencing skills with ability to provide detailed advice and explain the Council’s position on particular matters
* Ability to assimilate complex as well as difficult/varied information and to exercise judgement and creative thinking in resolving difficult problems and developing solutions
* Effective time management and prioritisation skills
* Ability to deliver results and performance improvements
* Ability to build trust and rapport with a wide range of individuals and stakeholders
* Ability to deliver high levels of stakeholder and customer service.
* Ability to motivate and act as a champion for change.
* Ability to think innovatively, practically and pragmatically
* Report writing skills
* Proficient in MS Office
 | * Ability to learn and use case management and other bespoke IT applications
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| **Attitude and Motivation** | * Conscientious and reliable, with an attention for detail
* Flexible approach to work
* Prepared to attend work during unsociable hours and weekends as necessary
* Have an awareness of working in a politically sensitive environment recognising the need for tact and diplomacy as appropriate.
 | * Committed to further training and development.
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| **Other Requirements**  | * To demonstrate and promote the Council’s visions and values.
* You do not belong to and/or do not work for or on behalf of a political party
 | * A full driving licence or the ability to travel between locations
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